


# Guidelines for filing up the application for Faculty Positions at IIT Guwahati

## Registration Page:



Faculty Online Application Portal

IITG Username

Internet/ERP Password


$8+1=?$

Verification Code

Sign in

Register      Forgot Password

Click on **Register**.



Faculty Online Application Portal

Name

Email

New Password

Confirm New Password Please fill out

Are you an internal candidate? ☐ Yes ☐ No


$9+4=?$

Verification Code

Submit

Login      Forgot Password


Fill the details. In case of Internal candidate, a message will be displayed as -



**Dear Candidate**

Candidate must be working as faculty member in IITG.  
Are you a faculty member? (Click OK to confirm as Internal Candidate , otherwise click Cancel and select No in previous page)

In case of external candidate, a message will be displayed as -



**Dear Candidate**

Candidate must not be working as faculty member in IITG. (Click OK to confirm as External Candidate , otherwise click Cancel and select Yes in previous page)


After click on OK, Submit the form. A message **Successfully registered** will be displayed. Now you can login using the same credential.

### Forgot Password Page:


- 1) Click 'Forgot Password' on the login page.
- 2) Fill in the details
  - a) Registered Email ID
  - b) New Password
  - c) Confirm Password:
- 3) Click 'Generate OTP'. A one-time password (OTP) will be sent to your registered email address and will remain valid for 10 minutes. After 10 minutes, please click "Generate OTP" again to create a new one.
- 4) Enter the verification code and click submit.

Submit. A message **'Password Updated Successfully'** will be displayed. Now you can login using the same credential.


## Login as External Candidate:



Faculty Online Application Portal



Put the credential and sign in. The **Home** page will be displayed like -



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Guwahati

**EXTERNAL CANDIDATE MENU**

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- Referee Details
- Other Details
- Any Other Relevant Information
- Photo & Signature

External Candidate Home

Welcome

Applications

Sl.No.	Ref No	Post	Department	Submission Date	Application Status
Application history is currently empty.					

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Your completed and saved application will be displayed here. Click on **Dept and Post Selection** for filling up the application.



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## External Candidate Home

### Department and Post\*

#### Select Department

- ☐ Biosciences and Bioengineering
- ☐ Chemical Engineering
- ☐ Computer Science and Engineering
- ☐ Civil Engineering
- ☐ Mechanical Engineering
- ☐ Physics
- ☐ Design
- ☐ Chemistry
- ☐ Mathematics
- ☐ Electronics and Electrical Engineering
- ☐ Humanities and Social Science
- ☐ Centre for Energy
- ☐ School of Energy Science and Engineering

#### You are applying for the post of

Select the department first!

#### Areas of Interest / Fields of Specialization

Save

Click on the Department and then post applying for. Then write the area of Interest / Field of Specializations Then Save. Go to **Personal Details** for next.



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### Personal Details

Name in Full*		Gender *	Marital Status *
<input type="text"/>		<input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender	<input type="radio"/> Married <input type="radio"/> Unmarried
Father / Spouse Name *	Category*	Date of Birth *	Age (As on 31-12-2025)*
<input type="text"/>	<input type="text" value="Select category"/>	<input type="text"/>	<input type="text"/>
Mobile Number*	Email ID *		
<input type="text"/>	<input type="text" value="abc@gmail.com"/>		
Permanent Address*		Address for Correspondence*	
<div></div>		<div></div>	
Are you Physically Disabled (PwD) ? *			
<input type="radio"/> Yes <input type="radio"/> No			
Nationality*			
<input type="text" value="Select nationality"/>			

Save

Fill all the details and Save. Go to **Education Details** for next.



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Educational Qualifications\*

**Note:**  
(a) Please enter educational qualifications starting from 10th class onwards.  
(b) If CPI or percentage of marks is not available for the Ph.D degree, please enter 0.  
(c) If you are entering CPI values, please ensure they are provided in the specified format (e.g., 4 out of 5).

S.No.	Qualification	Name of School/College/University	Name of the Board/University	Year of Entry	Year of Passing	Subjects	CPI/Percentage of marks	Division/Class (optional)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<div>Save</div>								
<div>Add Row Remove Row</div>								

Fill the details for one qualification. Then add row and add another qualification. After filling all details, save it. While removing a row, last row will be removed first.

Go to **Details of Ph.D** for next



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Details of Ph.D\*

Ph.D Thesis Title	Date of Successful Ph.D Thesis Viva-Voce	Supervisor Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
<div>Save</div>		

Fill the details and Save. Go to **Employment Details** for next



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#### Employment Details

**Note:**

- (a) Please enter particulars of post Ph.D. employments in reverse chronological order, starting with the present one.  
(b) For the present position, please choose the last date to submit the application as the date of leaving.  
(c) If there is no pay level or cell number in the salary details, please enter 0 in the respective columns.

Sl.No.	Organization / Institute	Designation	Nature of duties / work (Industry/ Teaching/Research)	Date of Joining	Date of Leaving	Period of Experience (Years, Months & Days)	Salary		
							Pay Level	Cell No.	Basic Pay (in Rs.)
1									

Save

Add Row

Remove Row

Fill the details for one employment. Then add row and add another employment. After filling up all details, save it. While removing a row, last row will be removed first. Go to **Summary of Post-Ph.D career details** for next.



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#### Summary of Post-Ph.D experience and students supervision

**Note:**

Please enter only positive whole numbers or 0 in the required fields.

Total Teaching Experience (Years & Months)		Total Research Experience (Years & Months)		Total Industrial Experience (Years & Months)		Total No. of Ph.D Thesis Guided and Completed		Total No. of Master's Thesis Guided and Completed as a Sole Supervisor
Years	Months	Years	Months	Years	Months	Sole Supervisor	Joint Supervisor	

Save

Fill the details and Save. Go to **Teaching Details** for next.



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Teaching Details

Note:

Please enter the details of the courses taught.

Sl.No.	Academic Year (YYYY-YY)	Semester	Course Number	Course Title	Credit	Programme	Course Type	No. of Instructors	Class Strength
1						Select	Select		

Save

Add RowRemove Row


Teaching Summary\*

Note:

Number of courses taught is captured automatically from the above table.

Programme					Course Type	
UG	PG	Ph.D	UG & PG	PG & Ph.D	Compulsory	Elective
0	0	0	0	0	0	0

Fill the details for one course and save it. Then add row and fill for another course. After completion, save it. While removing a row, last row will be removed first. Summary of the courses will be automatically reflected in the Summary table. Go to **Students Supervisions** for next.



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### Students Thesis Supervisions

(a) Ph.D Thesis Supervision (Completed)

Sl.No.	Student Name	Roll No	Thesis Title	Date of PhD Registration	Date of PhD Defense	Full Time / Part Time	Name of Co-Supervisor (if any)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[Save](#)

[Add Row](#)
[Remove Row](#)

(b) Ph.D Thesis Supervision (Ongoing)

Sl.No.	Student Name	Roll No	Thesis Title	Date of PhD Registration	Full Time / Part Time	Name of Co-Supervisor (if any)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[Save](#)

[Add Row](#)
[Remove Row](#)

(c) Masters Thesis Supervision (Completed)

Sl.No.	Student Name	Roll No	Thesis Title	Programme	Year of Completion	Name of Co-Supervisor (if any)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[Save](#)

[Add Row](#)
[Remove Row](#)

(d) Masters Thesis Supervision (Ongoing)

Sl.No.	Student Name	Roll No	Thesis Title	Programme	Expected Year of Completion (optional)	Name of Co-Supervisor (if any)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[Save](#)

[Add Row](#)
[Remove Row](#)

(e) Undergraduate (UG) Thesis Supervision

Number of Students Completed	Number of Students Ongoing
<input type="text"/>	<input type="text"/>

[Save](#)

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Fill all the five tables [(a) to (e)] and save. While removing a row, last row will be removed first. Go to **Publication Details** for next.

## Publication Details Section:


If you wish to upload data using a CSV file, please first download the sample CSV format. Ensure that you fill in the data using the same header names before uploading the file.

In the Journals section, there are two Delete buttons:

- The Delete button located at the top is used to delete all rows. An alert message will appear to confirm this action.
- The Delete button located at the bottom of the table is used to delete the last row. An alert message will appear before deletion. After deleting the last row, please save the changes to ensure they are reflected properly.

The same functionality applies to the **Conferences section** as well.





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### Publications Details

**(a) Referred Journals\***

There are two options for adding referred journals

1. Uploading a CSV file
2. Entering the details manually.

(a) If the CSV file option is selected for data entry, please use a semicolon (;) in place of any comma (,) within a field, as the CSV file is comma-delimited.  
 (b) Please list the publication details in reverse chronological order, beginning with the most recent publication.

**Choose Data Input Type\***

Select

**(b) Referred Conference Proceedings / Book Chapters**

There are two options for adding referred conference proceedings / book chapters

1. Uploading a CSV file
2. Entering the details manually.

(a) If the CSV file option is selected for data entry, please use a semicolon (;) in place of any comma (,) within a field, as the CSV file is comma-delimited.  
 (b) Please list the publication details in reverse chronological order, beginning with the most recent publication.

**Choose Data Input Type\***

Select

**(c) Books / Monographs**

Please list the book details in reverse chronological order, beginning with the latest one.

SL.No.	Name of the Author(s)	Title	Year	Publisher
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>


Save
Add Row
Remove Row

### Publication Summary

Summary is captured automatically from the above tables.

Journals	Conferences	Books
0	0	0

Fill up Referred journals and referred conference proceedings / book chapters by uploading CSV file or by input. While uploading data through CSV format, first download the format and upload the document in the attached format without changing the header row. Fill up books / monographs by input. Save all the files. While removing a row, last row will be removed first. Go to **Research Project Details** for next



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### Research Projects Details

**Notice:**

1. a) Please enter the details of post Ph.D in reverse chronological order, starting with the latest one.
2. b) Please fill NA in case there is no Co-PI.

**(a) Sponsored Projects**

SL.No.	Project No	Title of the Project	Funding Agency	Project Cost (Rs. in lakhs)	Project Duration		Name(s) of Principal Investigator	Name(s) of Co-PI
					From	To		
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Save
Add Row
Remove Row

**(b) Consultancy Projects**

SL.No.	Project No	Title of the Project	Funding Agency	Project Cost (Rs. in lakhs)	Project Duration		Name(s) of Principal Investigator	Name(s) of Co-PI
					From	To		
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>


Save
Add Row
Remove Row

**(c) Patents**

SL.No.	Name of Author(s)	Title	Awarded / Filed	Year	Patent Number
1	<input type="text"/>	<input type="text"/>	<div style="border: 1px solid #ccc; padding: 2px; width: 100px;">Select</div>	<input type="text"/>	<input type="text"/>

Save
Add Row
Remove Row

**(d) Incubation**



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SL.No.	Project No	Title of the Project	Funding Agency	Project Cost (Rs. in lakhs)	Project Duration		Name(s) of Principal Investigator	Name(s) of Co-PI
1					From	To		
<div>Save</div>								
<div>Add Row Remove Row</div>								

(c) Patents

SL.No.	Name of Author(s)	Title	Awarded / Filed	Year	Patent Number
1			Select		
<div>Save</div>					
<div>Add Row Remove Row</div>					

(d) Incubation


SL.No.	Project No	Title of the Project	Funding Agency	Project Cost (Rs. in lakhs)	Project Duration	Name(s) of Principal Investigator	Name(s) of Co-PI
1							
<div>Save</div>							
<div>Add Row Remove Row</div>							

(e) Technology Development and Transfer

SL.No.	Project No	Title of the Project	Company to which the technology is transferred	Value (Rs. in lakhs)	Year	Name(s) of Principal Investigator	Name(s) of Co-PI
1							
<div>Save</div>							
<div>Add Row Remove Row</div>							

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Fill up all the tables and save. While removing a row, last row will be removed first. Go to **Outreach activities** for next



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Outreach Activities

**Note:**  
Please enter the details of post Ph.D in reverse chronological order, starting with the latest one.

(a) Development of NPTEL / SWAYAM / Online Degree Courses

SL.No.	Course ID	Course Name	No. of SMEs / Developers	Course Duration (in weeks)	Type	Offered During
1					Select	
<div>Save</div>						
<div>Add Row Remove Row</div>						

(b) Organizing Conferences / Workshops / Training Programme / GIAN Courses, etc.


SL.No.	Name of the Programme	Role	Start Date	End Date	Number of Participants	Remarks, if any
1						
<div>Save</div>						
<div>Add Row Remove Row</div>						

(c) Awards / Honours, etc.  
Please enter the details such as Editor and Member of Editorial Board of Refereed Journals, National and International Awards, and Member of Academic/Administrative Boards of CFTL, etc.


SL.No.	Details of Activity	Role	Duration / Date of Award	Remarks, if any
1				
<div>Save</div>				
<div>Add Row Remove Row</div>				

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Fill up all the tables and save it. While removing a row, last row will be removed first. Go to **Administrative responsibilities** for next



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Administrative Responsibilities

**Note:**  
Please enter the details of post Ph.D in reverse chronological order, starting with the latest one.

(a) Institute Level

Sl.No.	Name of the Committee and Designation	Duties / Responsibilities	Start Date	End Date	Duration (Years & Months)
1					

Save

Add Row Remove Row

(b) Department Level


Sl.No.	Name of the Committee and Designation	Duties / Responsibilities	Start Date	End Date	Duration (Years & Months)
1					

Save


Add Row Remove Row

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Fill up all the details and save it. While removing a row, last row will be removed first. Go to **Referee Details** for next



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Referee Details\*


**Note:**  
Please provide the details of THREE referees at the level of Professor in your research area (within India, preferably from IITs/IISc)

Sl.No.	Name of the Referees	Designation	Name of the Department and Institute	Email	Phone No (optional)
1					
2					
3					


Save

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Please provide the details of three referees and save it. Go to **Other Details** for next



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Time Required to join in case of an appointment

Did you previously apply for any post in this institute? \* ☐ Yes ☐ No


Save

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Fill up the details and save it. Go to **Any other relevant information** for next



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Any Other Relevant Information


**Note:**  
Please provide any other additional relevant information, if any (Maximum of 500 words)

Please summarize in 500 words.


Save

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Fill up the details within 500 words and save it. Go to **Photo & Signature** for next



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Documents Upload

Preview & Submit

Photo and Signature \*

Note : Please upload a recent passport size photo (color) (dimension: 35 mm x 45 mm) and signature in JPG/JPEG format (Maximum file size is 200 KB)\*

Upload Photograph

Browse...

No file selected.

Upload Photo

Photograph

Upload Signature

Browse...


No file selected.

Upload Signature


Signature

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Upload good quality photo and signature as per guidelines. Go to **Documents upload** for next



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Upload of Documents \*

Note : Please upload the following documents in PDF format (Maximum file size is 5MB)\*

Research Summary (Max 2 pages)

Browse...

No file selected.

Upload

List of UG and PG courses that you can teach at IIT Guwahati (1 page)

Browse...

No file selected.

Upload

Latest Community Certificate

Browse...

No file selected.

Upload

Proof of Date of Birth (Birth Certificate or 10<sup>th</sup> Class Marksheet)

Browse...

No file selected.

Upload

10<sup>th</sup> class marksheet (and pass certificate, if any)

Browse...

No file selected.

Upload

12<sup>th</sup> class mark sheet ( and pass certificate, if any)

Browse...

No file selected.

Upload

UG marksheet(s) and degree certificate

Browse...

No file selected.

Upload

PG marksheet(s) and degree certificate

Browse...

No file selected.

Upload

Ph.D degree certificate and proof of date of Ph.D viva-voce

Browse...

No file selected.

Upload

Certificate of post Ph.D experiences, including last salary certificate

Browse...

No file selected.

Upload

**Make sure to merge your PDFs into one file before uploading.**

**Make sure to merge your PDFs into one file before uploading.**

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**Make sure to merge your PDFs into one file before uploading.**

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Upload all documents as per guidelines. Go to **Preview and Submit** for next.



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Other Details ✓

Any Other Relevant Information

Photo & Signature ✓

Documents Upload ✓

Preview & Submit

Preview and Submit

Please review the form carefully before submitting, as it cannot be revised or resubmitted once submitted.

Preview

Declaration


☐ I hereby declare that I have carefully read and understood the instructions and particulars in the recruitment advertisement / notification and that all the entries in this form are true to the best of my knowledge and belief.

Submit


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Preview the application in PDF. For any changes, please go to the concerned section and modify and save it. After final preview is done, **tick the declaration and submit the application.**


## Login as Internal Candidate:



Faculty Online Application Portal




Put the credential and sign in. The **Home** page will be displayed like –



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Internal Candidate Home

Welcome

Applications

Sl.No.	Ref No	Post	Department	Submission Date	Application Status
Application history is currently empty.					

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Your completed and saved application will be displayed here. Click on **Dept and Post Selection** for filling up the application.



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## External Candidate Home

### Department and Post\*

#### Select Department

- ☐ Biosciences and Bioengineering
- ☐ Chemical Engineering
- ☐ Computer Science and Engineering
- ☐ Civil Engineering
- ☐ Mechanical Engineering
- ☐ Physics
- ☐ Design
- ☐ Chemistry
- ☐ Mathematics
- ☐ Electronics and Electrical Engineering
- ☐ Humanities and Social Science
- ☐ Centre for Energy
- ☐ School of Energy Science and Engineering

#### You are applying for the post of

Select the department first!

#### Areas of Interest / Fields of Specialization

Save

Click on the Department and then post applying for. Then write the area of Interest / Field of Specializations Then Save. Go to **Personal Details** for next.



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### Personal Details

Name in Full*	Gender *	Marital Status *	
<input type="text"/>	<input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender	<input type="radio"/> Married <input type="radio"/> Unmarried	
Father / Spouse Name *	Category*	Date of Birth *	Age (As on 31-12-2025)*
<input type="text"/>	<input type="text" value="Select category"/>	<input type="text"/>	<input type="text"/>
Mobile Number*	Email ID *		
<input type="text"/>	<input type="text" value="abc@gmail.com"/>		
Permanent Address*	Address for Correspondence*		
<input type="text"/>	<input type="text"/>		
Are you Physically Disabled (PwD) ? *			
<input type="radio"/> Yes <input type="radio"/> No			
Nationality*			
<input type="text" value="Select nationality"/>			


Save

Fill all the details and Save. Go to **Education Details** for next.





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Educational Qualifications\*

**Note:**  
(a) Please enter educational qualifications starting from 10th class onwards.  
(b) If CPI or percentage of marks is not available for the PhD degree, please enter 0.  
(c) If you are entering CPI values, please ensure they are provided in the specified format (e.g., 4 out of 5).

S.No.	Qualification	Name of School/College/University	Name of the Board/University	Year of Entry	Year of Passing	Subjects	CPI/Percentage of marks	Division/Class (optional)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>


Save

Add RowRemove Row


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Fill the details for one qualification. Then add row and add another qualification. After filling all details, save it. While removing a row, last row will be removed first.

Go to **Details of Ph.D** for next



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Details of Ph.D\*

Ph.D Thesis Title	Date of Successful Ph.D Thesis Viva-Voce	Supervisor Name
<input type="text"/>	<input type="text"/>	<input type="text"/>


Save

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Fill the details and Save. Go to **Employment Details** for next



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### Employment Details

**Note:**  
(a) Please enter particulars of post-Ph.D employments in reverse chronological order, starting with the present one.  
(b) For the present position, please choose the last date to submit the application as the date of leaving.


S.No.	Organization / Institute	Designation	Nature of duties / Work	Date of Joining	Date of Leaving	Period of Experience (Years, Months & Days)
1						

Save


Add RowRemove Row

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Fill the details for one employment. Then add row and add another employment. After filling up all details, save it. While removing a row, last row will be removed first. Go to **Leave Aailed** for next.



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### Details of Leave Aailed, if any from the Institute

S.No.	Nature of Leave (Short/Long/Sabbatical)	Start Date	End Date	Duration (Years & Months)	Activities during Leave
1					

Save

Add RowRemove Row

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Fill the details of one leave. Then add row and add another leave details. After filling up all details, save it. While removing a row, last row will be removed first. Go to **Teaching Details** for next.



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### Teaching Details\*

**Note:**

(a) Please enter the details of courses taught during the period of the present position only.

S.No.	Academic Year (YYYY-YY)	Semester	Course No	Course Title	Credit	Programme	Course Type	No. of Instructors	Class Strength
1	<input type="text"/>	Select	<input type="text"/>	<input type="text"/>	<input type="text"/>	Select	Select	<input type="text"/>	<input type="text"/>
<div>Save</div>									
								<div>Add Row</div>	<div>Remove Row</div>

### Teaching Summary\*

**Note:**

Number of courses taught is captured automatically from the above table.

Programme					Course Type	
UG	PG	Ph.D	UG & PG	PG & Ph.D	Compulsory	Elective
0	0	0	0	0	0	0

Fill the details for one course and save it. Then add row and fill for another course. After completion, save it. While removing a row, last row will be removed first. Summary of the courses will be automatically reflected in the Summary table. Go to **Students Supervisions** for next.



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### Students Thesis Supervisions

**Note:**

For all the Tables, please enter the details during the period of the present position only.

(a) Ph.D Thesis Supervision (Completed)

S.No.	Student's Name	Roll No	Thesis Title	Date of PhD Registration	Date of PhD Defense	Full Time / Part Time	Name of Co-Supervisor (if any)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Select	<input type="text"/>
<div>Save</div>							
							<div>Add Row</div>
							<div>Remove Row</div>

(b) Ph.D Thesis Supervision (Ongoing)


S.No.	Student's Name	Roll No	Thesis Title	Date of PhD Registration	Full Time / Part Time	Name of Co-Supervisor (if any)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Select	<input type="text"/>
<div>Save</div>						
						<div>Add Row</div>
						<div>Remove Row</div>

(c) Masters Thesis Supervision (Completed)

S.No.	Student's Name	Roll No	Thesis Title	Programme	Year of Completion	Name of Co-Supervisor (if any)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	Select	<input type="text"/>	<input type="text"/>
<div>Save</div>						
						<div>Add Row</div>
						<div>Remove Row</div>

(d) Masters Thesis Supervision (Ongoing)

S.No.	Student's Name	Roll No	Thesis Title	Programme	Expected Year of Completion (optional)	Name of Co-Supervisor (if any)
-------	----------------	---------	--------------	-----------	--	--------------------------------



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S.No.	Student's Name	Roll No	Thesis Title	Date of PhD Registration	Full Time / Part Time	Name of Co-Supervisor (if any)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Select	<input type="text"/>
<input type="button" value="Save"/>						
<input type="button" value="Add Row"/> <input type="button" value="Remove Row"/>						

(c) Masters Thesis Supervision (Completed)

S.No.	Student's Name	Roll No	Thesis Title	Programme	Year of Completion	Name of Co-Supervisor (if any)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	Select	<input type="text"/>	<input type="text"/>
<input type="button" value="Save"/>						
<input type="button" value="Add Row"/> <input type="button" value="Remove Row"/>						

(d) Masters Thesis Supervision (Ongoing)

S.No.	Student's Name	Roll No	Thesis Title	Programme	Expected Year of Completion (optional)	Name of Co-Supervisor (if any)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	Select	<input type="text"/>	<input type="text"/>
<input type="button" value="Save"/>						
<input type="button" value="Add Row"/> <input type="button" value="Remove Row"/>						

(e) Undergraduate (UG) Thesis Supervision

Number of Students Completed	Number of Students Ongoing
<input type="text"/>	<input type="text"/>
<input type="button" value="Save"/>	

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Fill all the five tables [(a) to (e)] and save. While removing a row, last row will be removed first. Go to **Publication Details** for next


## Publication Details Section:

If you wish to upload data using a CSV file, please first download the sample CSV format. Ensure that you fill in the data using the same header names before uploading the file.

In the Journals section, there are two Delete buttons:

- The Delete button located at the top is used to delete all rows. An alert message will appear to confirm this action.
- The Delete button located at the bottom of the table is used to delete the last row. An alert message will appear before deletion. After deleting the last row, please save the changes to ensure they are reflected properly.

The same functionality applies to the **Conferences section** as well.



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### Publications Details

(a) **Referenced Journals\***

There are two options for adding referenced journals

- Uploading a CSV file
- Entering the details manually:

(a) If the CSV file option is selected for data entry, please use a semicolon (;) in place of any comma (,) within a field, as the CSV file is comma-delimited.  
 (b) Please list the publication details in reverse chronological order, beginning with the most recent publication.

Choose Data Input Type\*

Select

(b) **Referenced Conference Proceedings / Book Chapters**

There are two options for adding referenced conference proceedings / book chapters

- Uploading a CSV file
- Entering the details manually:

(a) If the CSV file option is selected for data entry, please use a semicolon (;) in place of any comma (,) within a field, as the CSV file is comma-delimited.  
 (b) Please list the publication details in reverse chronological order, beginning with the most recent publication.

Choose Data Input Type\*

Select

(c) **Books / Monographs**

Please list the book details in reverse chronological order, beginning with the latest one.


Sl.No.	Name of the Author(s)	Title	Year	Publisher
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Save"/>				
<input type="button" value="Add Row"/> <input type="button" value="Remove Row"/>				

### Publication Summary

Summary is captured automatically from the above tables.

Journals	Conferences	Books
0	0	0

Fill up Referred journals and referred conference proceedings / book chapters by uploading CSV file or by input. While uploading data through CSV format, first download the format and upload the document in the attached format without changing the header row. Fill up books / monographs by input. Save all the files. While removing a row, last row will be removed first. Go to **Research Project Details** for next



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+

Research Projects Details

**Note:**

1. a) Please enter the details of post Ph.D in reverse chronological order, starting with the latest one.
2. b) Please fill NA in case there is no Co-PI.

(a) Sponsored Projects

SL.No.	Project No	Title of the Project	Funding Agency	Project Cost (Rs. in lakhs)	Project Duration		Name(s) of Principal Investigator	Name(s) of Co-PI
					From	To		
1								

Save

Add Row Remove Row

(b) Consultancy Projects

SL.No.	Project No	Title of the Project	Funding Agency	Project Cost (Rs. in lakhs)	Project Duration		Name(s) of Principal Investigator	Name(s) of Co-PI
					From	To		
1								

Save

Add Row Remove Row

(c) Patents

SL.No.	Name of Author(s)	Title	Awarded / Filed	Year	Patent Number
1			Select		

Save

Add Row Remove Row

(d) Incubation

SL.No.	Project No	Title of the Project	Funding Agency	Project Cost (Rs. in lakhs)	Project Duration		Name(s) of Principal Investigator	Name(s) of Co-PI
					From	To		
1								

Save

Add Row Remove Row

(e) Technology Development and Transfer


SL.No.	Project No	Title of the Project	Company to which the technology is transferred	Value (Rs. in lakhs)	Year	Name(s) of Principal Investigator	Name(s) of Co-PI
1							

Save

Add Row Remove Row

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Fill up all the tables and save. While removing a row, last row will be removed first. Go to **Outreach activities** for next



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Outreach Activities

**Note:**  
Please enter the details of post Ph.D in reverse chronological order, starting with the latest one.

(a) Development of NPTEL / SWAYAM / Online Degree Courses

SL.No.	Course ID	Course Name	No. of SMEs / Developers	Course Duration (in weeks)	Type	Offered During
1					Select	

Save

Add Row Remove Row

(b) Organizing Conferences / Workshops / Training Programme / GIAN Courses, etc.

SL.No.	Name of the Programme	Role	Start Date	End Date	Number of Participants	Remarks, if any
1						

Save

Add Row Remove Row

(c) Awards / Honours, etc.

Please enter the details such as Editor and Member of Editorial Board of Refereed Journals, National and International Awards, and Member of Academic/Administrative Boards of CFTI, etc.


SL.No.	Details of Activity	Role	Duration / Date of Award	Remarks, if any
1				

Save

Add Row Remove Row

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Fill up all the tables and save it. While removing a row, last row will be removed first. Go to **Administrative responsibilities** for next



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Administrative Responsibilities

**Note:**  
Please enter the details of post Ph.D in reverse chronological order, starting with the latest one.

(a) Institute Level

SL.No.	Name of the Committee and Designation	Duties / Responsibilities	Start Date	End Date	Duration (Years & Months)
1					

Save

Add Row Remove Row

(b) Department Level


SL.No.	Name of the Committee and Designation	Duties / Responsibilities	Start Date	End Date	Duration (Years & Months)
1					

Save


Add Row Remove Row

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Fill up all the details and save it. While removing a row, last row will be removed first. Go to **Reviewer Details** for next



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### Reviewer Details\*


**Note:**  
Please provide the details of THREE experts at the level of Professor in your research area (within India, preferably from IITs/IISc)

Sl.No.	Name of the Experts	Designation	Name of the Department and Institute	Email	Phone No (optional)
1					
2					
3					


Save

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Please provide the details of three reviewer and save it. Go to **Any other relevant information** for next



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### Any Other Relevant Information

**Note:**  
(a) Please provide any other additional relevant information, if any (Maximum of 500 words)  
(b) Please provide the details during the period of the present position only.

Please summarize in 500 words.

Save

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Fill up the details within 500 words and save it. Go to **Photo & Signature** for next

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Photo and Signature ★

**Note :** Please upload a recent passport size photo (color) (dimension: 35 mm x 45 mm) and signature in **JPG/JPEG** format (Maximum file size is 200 KB)\*

Upload Photograph

Browse...

No file selected.

Upload Photo

Photograph

Upload Signature




















No file selected.

Signature

Upload Signature

Upload good quality photo and signature as per guidelines. Go to **Documents upload** for next

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### Upload of Documents \*

**Note :** Please upload the following documents in PDF format (Maximum file size is 5MB)\*

Research Summary (Max 2 pages)	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
List of UG and PG courses that you can teach at IIT Guwahati (1 page)	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
Latest Community Certificate	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
Proof of Date of Birth (Birth Certificate or 10 <sup>th</sup> Class Marksheets)	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
10 <sup>th</sup> class marksheet (and pass certificate, if any) <b>Make sure to merge your PDFs into one file before uploading.</b>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
12 <sup>th</sup> class mark sheet ( and pass certificate, if any) <b>Make sure to merge your PDFs into one file before uploading.</b>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
UG marksheet(s) and degree certificate <b>Make sure to merge your PDFs into one file before uploading.</b>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
PG marksheet(s) and degree certificate <b>Make sure to merge your PDFs into one file before uploading.</b>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
Ph.D degree certificate and proof of date of Ph.D viva-voce <b>Make sure to merge your PDFs into one file before uploading.</b>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
Certificate of post Ph.D experiences, including last salary certificate <b>Make sure to merge your PDFs into one file before uploading.</b>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>

Upload all documents as per guidelines. Go to **Preview and Submit** for next.





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Preview & Submit

Preview and Submit

Please review the form carefully before submitting, as it cannot be revised or resubmitted once submitted.

Preview

Declaration

☐ I hereby declare that I have carefully read and understood the instructions and particulars in the recruitment advertisement / notification and that all the entries in this form are true to the best of my knowledge and belief.

Submit

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Preview the application in PDF. For any changes, please go to the concerned section and modify and save it. After final preview is done, **tick the declaration and submit the application.**